



1993

Publication 1045

Information for Tax Practitioners

To speed the reactivation of your account on the Tax Practitioner Program, Mailing List and to expedite shipment of your order as items become available, order by **October 1, 1993**. All applicants must ensure that Form 3975 is received by the IRS **no later than February 28, 1994**. Form 3975 received after February 28, 1994 will be added to the Tax Practitioner Program and Mailing List, orders will be filled based on availability of items and stock.

Some items may not be available in the beginning of the tax year due to circumstances beyond the control of the Internal Revenue Service.

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WADC-9999
Rancho Cordova, CA. 95743-9999

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Instructions

Tax Practitioner Program

The purpose of this program is to distribute: two informational copies of major tax forms and schedules; one copy of instructions and publications; and tax practitioner mail labels for mailing the District Newsletters to tax practitioners. We request each firm designate one practitioner to order one Package X, one Publication 17 and one Publication 334 for each practitioner in the firm. Orders from other practitioners within the firm will be removed from the file at the discretion of IRS. The District Newsletter is available to all tax practitioners registered, as a current member, on the Tax Practitioner Program. Each practitioner must complete Form 3975, mail to IRS, to receive the newsletter from their district.

Federal Agencies Mailing Lists—The Joint Committee on Printing (JCP) requires all Federal Agencies to make necessary revisions in their mailing lists at least once each year in order to eliminate waste in Government funds caused by publications being improperly addressed or mailed to persons no longer desiring them. The Tax Practitioner Program requires each person to indicate they wish to continue receiving Publication 1045 by completing Form 3975 annually. Failure to reply to a mailing list revision request shall require the elimination of the addressee from the mailing list unless it is necessary in the conduct of official business to continue mailing publications to the addressee.

Practice Before the IRS/Responsibilities of Return Preparers—The office of Director of Practice has oversight responsibility for the Internal Revenue Code and Internal Revenue Regulations concerning practice before the IRS. That oversight responsibility includes making determinations on applications for enrollment to practice and conducting disciplinary proceedings relating to those allowed to practice—attorneys, CPAs, enrolled agents, enrolled actuaries, and unenrolled return preparers who are limited in their practice before the IRS.

Privacy Act and Paperwork Reduction Act Notice—The Privacy Act of 1974 and Paperwork Reduction Act of 1980 say that when we ask you for information, we must first tell you our legal right to ask for the information,

why we are asking for it, and how it will be used. We must tell you what could happen if we do not receive it and whether your response is voluntary, required to obtain a benefit, or mandatory under the law. As a member of the Tax Practitioner Program, your response is voluntary to obtain a benefit; the tax items and tax information offered via this distribution program. If you do not submit the requested information, we may not honor your application to become a member of the Tax Practitioner Distribution Program.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is 3 minutes.

We Welcome Comments on Form 3975—If you have comments concerning the accuracy of these time estimates or suggestions for making this form more simple, we would be happy to hear from you. You can write to both the **Internal Revenue Service**, Washington, DC 20224, Attn: IRS Reports Clearance Officer T:FP; or **Office of Management and Budget**, Paperwork Reduction Project (1545-0351), Washington, DC 20503. **DO NOT** mail the form to either of these offices. See Page 11 and the instructions on **Where To Mail Form 3975**.

Other Items

After December 15, 1993, written requests on company letterhead may be submitted for items **not listed on pages 2-7**. We cannot honor requests before this date. Send requests to the distribution center for your state (see page 11), or call 1-800-829-3676 and ask for the practitioner gate. You will receive the maximum quantity of two copies of tax forms and one copy of publications. You can also use this toll free number if you have a problem with your order.

The forms **listed** on pages 2-7 will be available only in **Package X** and the **Reproducible Kits**.

Bulk Quantities Of Forms

Multiple copies of tax forms which exceed our quantity limits may be obtained by: (1) ordering from Superintendent of Documents using GPO Form 3565 on page 13, (2) ordering from a commercial forms broker or private printer, or (3) photocopy using the reproducible masters provided in the kits (page 10).

Superintendent of Documents (Sup Docs)

The Superintendent of Documents is part of the Government Printing Office and is **not affiliated with the Internal Revenue Service**. Sup. Docs. is the only government agency authorized to sell

printed materials. Use GPO Form 3565 (page 13) for bulk forms requests and send directly to Sup. Docs., **not to the IRS**. All orders received at IRS will be returned to the requestor, thus delaying the processing time of your order. Checks must be included with your order and made payable to the Superintendent of Documents. If there is a problem with your GPO Form 3565 order, you should contact Sup. Docs. at (301) 953-2298. Partial shipments will begin as soon as forms become available.

Titles For Items Listed On Form 3975 (Refer to "Other Items" when requesting items not listed)

Tax Practitioner Kits

Reproducible Copies of Various Tax Forms (refer to pages 3-7 for items listed).

Package X ‡

Informational Copies of Federal Tax Forms (refer to pages 3-7 for items listed).

Publication 1 * †

Your Rights as a Taxpayer

Publication 15

Circular E—Employer's Tax Guide

Publication 17 ‡

Your Federal Income Tax

Publication 51

Circular A—Agricultural Employer's Tax Guide

Publication 54 †

Tax Guide for U.S. Citizens and Resident Aliens Abroad

Publication 225

Farmer's Tax Guide

Publication 334 ‡

Tax Guide for Small Business

Publication 463 *

Travel, Entertainment, and Gift Expenses

Publication 501 *

Exemptions, Standard Deductions, Filing Information

Publication 502 *

Medical and Dental Expenses

Publication 503 *

Child and Dependent Care Expenses

Publication 504 *

Tax Information for Divorced or Separated Individuals

Publication 505 *

Tax Withholding and Estimated Tax

Publication 508 *

Educational Expenses

* Item also available in Pub. 1194.

† Item also available in Pub. 776.

‡ If you are ordering more than 40 copies, each, of Package X, Publication 17 and Publication 334, please order in increments of 5. For less than 40 copies, order the exact number; one for each practitioner in your firm.

Publication 509 *
Tax Calendar for 1993

Publication 520 *
Scholarships and Fellowships

Publication 521 *
Moving Expenses

Publication 523 *
Tax Information on Selling Your Home

Publication 524 *
Credit for the Elderly or the Disabled

Publication 525 *
Taxable and Nontaxable Income

Publication 526 *
Charitable Contributions

Publication 527 *
Residential Rental Property

Publication 529 *
Miscellaneous Deductions

Publication 530 *
Tax Information for Homeowners

Publication 531 *
Reporting Income From Tips

Publication 533 *
Self-Employment Tax

Publication 534 *
Depreciation

Publication 535 *
Business Expenses

Publication 537
Installment Sales

Publication 538
Accounting Periods and Methods

Publication 541 *
Tax Information on Partnerships

Publication 542 *
Tax Information on Corporations

Publication 544 *
Sales and Other Dispositions of Assets

Publication 547 *
Nonbusiness Disasters, Casualties, and Thefts

Publication 550 *
Investment Income and Expenses

Publication 551 *
Basis of Assets

Publication 552 *
Recordkeeping for Individuals

Publication 553 *
Highlights of 1993 Tax Changes

Publication 554 *
Tax Information for Older Americans

Publication 556 *
Examination of Returns, Appeal Rights, and Claims for Refund

Publication 559 *
Tax Information for Survivors, Executors, and Administrators

Publication 560 *
Retirement Plans For The Self-Employed

Publication 561
Determining the Value of Donated Property

Publication 564 *
Mutual Fund Distributions

Publication 570
Tax Guide for Individuals in U.S. Possessions

Publication 575 *
Pension and Annuity Income

Publication 583
Taxpayers Starting a Business

Publication 584
Nonbusiness Disaster, Casualty and Theft Loss Workbook

Publication 587 *
Business Use of Your Home

Publication 589 *
Tax Information on S Corporations

Publication 590 *
Individual Retirement Arrangements (IRAs)

Publication 596 *
Earned Income Credit

Publication 776
Overseas Filers of Form 1040

Publication 907 *
Tax Information for Handicapped and Disabled Individuals

Publication 908
Bankruptcy and Other Debt Cancellation

Publication 909 *
Alternative Minimum Tax for Individuals

Publication 910 *
Guide to Free Tax Services

Publication 915 *
Social Security Benefits and Equivalent Railroad Retirement Benefits

Publication 917 *
Business Use of a Car

Publication 925 *
Passive Activity and At-Risk Rules

Publication 929 *
Tax Rules for Children and Dependents

Publication 936 *
Limits on Home Mortgage Interest Deduction

Publication 937 *
Business Reporting (Employment Taxes, Information Returns)

Publication 947
Practice Before the IRS and Power of Attorney

Publication 1167
Substitute Printed Computer-Prepared and Computer-Generated Tax Forms and Schedules

Publication 1220
Requirements for Filing Forms 1098, 1099, 5498 & W-2G on Magnetic Tape 5¼ & 3½ Inch Diskettes

Publication 1345
Revenue Procedure for Electronic Filing of Individual Income Tax Returns (Tax Year 1993)

List of Various Tax Forms, Schedules and Instructions

The following list of tax forms, schedules and related instructions are **anticipated to be included in Package X and the Reproducible Kits. Do not order items individually.** This list of items may vary due to the availability and approval to print.

SS-4

Application for Employer Identification Number

SS-4 Instructions

W-2 (1993)

Wage and Tax Statement
See W-2 Instructions (1993)

W-2 Instructions (1993)

W-2c

Statement of Corrected Income and Tax Amounts

W-3 (1993)

Transmittal of Income and Tax Statements

W-3c

Transmittal of Corrected Income and Tax Statements

W-4

Employee's Withholding Allowance Certificate

W-4P

Withholding Certificate for Pension or Annuity Payments

W-4S

Request for Federal Income Tax Withholding from Sick Pay

W-5

Earned Income Credit Advance Payment Certificate

* Item also available in Pub. 1194.

W-9

Request for Taxpayer Identification Number and Certification

W-10

Dependent Care Provider's Identification and Certification

706

United States Estate (and Generation-Skipping Transfer) Tax Return

706 Instructions**709**

United States Gift (and Generation-Skipping Transfer) Tax Return

709 Instructions**720 (4th Qtr. 1993)**

Quarterly Federal Excise Tax Return

843

Claim

843 Instructions**851**

Affiliations Schedule

911

Application for Taxpayer Assistance Order To Relieve Hardship

940

Employer's Annual Federal Unemployment (FUTA) Tax Return

940 Instructions**940EZ**

Employer's Annual Federal Unemployment (FUTA) Tax Return

Sch. A (Form 941)

Record of Federal Backup Withholding Tax Liability

942 (4th Qtr. 1993)

Employer's Quarterly Tax Return for Household Employees

943

Employer's Annual Tax Return for Agricultural Employees

943A

Agricultural Employer's Record of Federal Tax Liability

990

Return of Organization Exempt From Income Tax (Except Black Lung Benefit Trust or Private Foundation)

990 Instructions**990EZ**

Short Form Return of Organization Exempt From Income Tax

990EZ Instructions

* Available after January 1994

Sch. A (Form 990)

Organization Exempt Under Section 501(c)(3) (Supplementary Information)

Sch. A (Form 990) Instructions**990W**

Estimated Tax on Unrelated Business Taxable Income for Tax-Exempt Organizations

1040

U.S. Individual Income Tax Return

1040 Instructions**Schs. A&B (Form 1040)**

Itemized Deductions, Interest and Dividend Income

See 1040 Instructions

Sch. C (Form 1040)

Profit or Loss From Business

See 1040 Instructions

Sch. C-EZ (Form 1040)

Profit or Loss From Business—Short Version

See 1040 Instructions

Sch. D (Form 1040)

Capital Gains and Losses

See 1040 Instructions

Sch. D-1 (Form 1040)

Continuation Sheet for Sch. D (Form 1040)

See 1040 Instructions

Sch. E (Form 1040)

Supplemental Income and Loss

See 1040 Instructions

Sch. EIC (Form 1040A or 1040)

Earned Income Credit

Sch. F (Form 1040)

Farm Income and Expenses

See 1040 Instructions

Sch. R (Form 1040)

Credit for the Elderly or the Disabled

Sch. R (Form 1040) Instructions**Sch. SE (Form 1040)**

Social Security Self-Employment Tax

See 1040 Instructions

1040A

U.S. Individual Income Tax Return

1040A Instructions**Sch. 1 (Form 1040A)**

Interest and Dividend Income for Form 1040A Filers

See 1040A Instructions

Sch. 2 (Form 1040A)

Child and Dependent Care Expenses for Form 1040A Filers

See 1040A Instructions

Sch. 3 (Form 1040A)

Credit for the Elderly or the Disabled for Form 1040A Filers

See Sch. 3 (Form 1040A) Instructions

Sch. 3 (Form 1040A) Instructions**1040-ES (1994) ***

Estimated Tax for Individuals

1040EZ

Income Tax Return for Single Filers With No Dependents

See 1040EZ Instructions

1040EZ Instructions**1040NR**

U.S. Nonresident Alien Income Tax Return

1040NR Instructions**1040X**

Amended U.S. Individual Income Tax Return

1040X Instructions**1041**

U.S. Fiduciary Income Tax Return

1041 Instructions**1041-T**

Allocation of Estimated Tax for Beneficiaries

Sch. D (Form 1041)

Capital Gains and Losses

See 1041 Instructions

Sch. H Form 1041

Alternative Minimum Tax

Sch. J (Form 1041)

Information Return—Trust Allocation of an Accumulation Distribution (IRC Section 665)

See 1041 Instructions

Sch. K-1 (Form 1041)

Beneficiary's Share of Income, Deductions, Credits, etc.

See 1041 Instructions

1041-ES (1994) *

Estimated Tax for Fiduciaries

1045

Application for Tentative Refund

1065

U.S. Partnership Return of Income

1065 Instructions**Sch. D (Form 1065)**

Capital Gains and Losses

Sch. K-1 (Form 1065)

Partner's Share of Income, Credits, Deductions, etc.

Sch. K-1 (Form 1065) Instructions**1096 (1993)**

Annual Summary and Transmittal of U.S. Information Returns

See 1099 Instructions (1993)

1098 (1993)

Mortgage Interest Statement

See 1099 Instructions (1993)

1099 Instructions (1993)

For Forms 1099, 1098, 5498, 5754, 1096, and W-2G

1099-A (1993)

Information Return for Acquisition or Abandonment of Secured Property
See *1099 Instructions (1993)*

1099-B (1993)

Statement for Recipients of Proceeds From Broker and Barter Exchange Transactions
See *1099 Instructions (1993)*

1099-DIV (1993)

Statement for Recipients of Dividends and Distributions
See *1099 Instructions (1993)*

1099-G (1993)

Statement for Recipients of Certain Government Payments
See *1099 Instructions (1993)*

1099-INT (1993)

Statement for Recipients of Interest Income
See *1099 Instructions (1993)*

1099-MISC (1993)

Statement for Recipients of Miscellaneous Income
See *1099 Instructions (1993)*

1099-OID (1993)

Statement for Recipients of Original Issue Discount
See *1099 Instructions (1993)*

1099-PATR (1993)

Statement for Recipients (Patrons) of Taxable Distributions Received From Cooperatives
See *1099 Instructions (1993)*

1099-R (1993)

Statement for Recipients of Total Distributions From Profit-Sharing, Retirement Plans, Individual Retirement Arrangements, Insurance Contracts, etc.
See *1099 Instructions (1993)*

1099-S (1993)

Statement for Recipients of Proceeds From Real Estate Transactions
See *1099 Instructions (1993)*

1116 †

Computation of Foreign Tax Credit (Individual, Fiduciary, or Nonresident Alien Individual)

1116 Instructions †**1118**

Computation of Foreign Tax Credit—Corporation

1118 Instructions**1120**

U.S. Corporation Income Tax Return

1120 and 1120-A Instructions**Sch. D (Form 1120)**

Capital Gains and Losses

Sch. PH (Form 1120)

U.S. Personal Holding Company Tax

Sch. PH (Form 1120) Instructions**1120-A**

U.S. Corporation Short-Form Income Tax Return

1120S

U.S. Income Tax Return for an S Corporation

1120S Instructions**Sch. D (Form 1120S)**

Capital Gains and Losses and Built-in Gains

Sch. D (Form 1120S) Instructions**Sch. K-1 (Form 1120S)**

Shareholder's Share of Income, Credits, Deductions, etc.

Sch. K-1 (Form 1120S) Instructions**1120-W**

Corporation Estimated Tax

1120X

Amended U.S. Corporation Income Tax Return

1127

Application for Extension of Time for Payment of Tax

1310

Statement of Person Claiming Refund Due a Deceased Taxpayer

2106

Employee Business Expenses

2106 Instructions**2119**

Sale of Your Home

2119 Instructions**2120**

Multiple Support Declaration

2210

Underpayment of Estimated Tax by Individuals

2210 Instructions**2220**

Underpayment of Estimated Tax by Corporations

2220 Instructions**2290**

Heavy Vehicle Use Tax Return

2350

Application for Extension of Time To File U.S. Income Tax Return

2441

Credit for Child and Dependent Care Expenses

2441 Instructions**2553**

Election by a Small Business Corporation

2553 Instructions**2555 †**

Foreign Earned Income

2555 Instructions †**2688**

Application for Additional Extension of Time To File U.S. Individual Income Tax Return

2758

Application for Extension of Time To File Certain Excise, Income, Information and Other Returns

2848

Power of Attorney and Declaration of Representative

3115

Application for Change in Accounting Method

3115 Instructions**3468**

Investment Credit

3468 Instructions**3800**

General Business Credit

3800 Instructions**3903**

Moving Expenses

3903 Instructions**3911**

Taxpayer Statement Regarding Refund

4136

Computation of Credit for Federal Tax on Fuels

4137

Computation of Social Security Tax on Unreported Tip Income

4255

Recapture of Investment Credit

4506

Request for Copy of Tax Form

4562

Depreciation and Amortization

4562 Instructions**4626**

Alternative Minimum Tax—Corporations

† Item also available in Pub. 776.

4626 Instructions

4684

Casualties and Thefts

4684 Instructions

4782

Employee Moving Expense Information

4797

Sale of Business Property

4797 Instructions

4804

Transmittal of Information Returns Reported on Magnetic Media

4835

Farm Rental Income and Expenses

4852

Substitute for Form W-2, Wage and Tax Statement for Recipients of Annuities, Pensions, Retired Pay, or IRS Payments

4868

Application for Automatic Extension of Time To File U.S. Individual Income Tax Return

4952

Investment Interest Expense Deduction

4952 Instructions

4970

Tax on Accumulation of Distribution of Trusts

4972

Tax on Lump-Sum Distribution

4972 Instructions

5329

Return for Additional Taxes Attributable to Qualified Retirement Plan (Including IRA's), Annuities and Modified Endowment Contracts

5329 Instructions

5498 (1993)

Individual Retirement Arrangement Information
See 1099 Instructions (1993)

5500

Annual Return/Report of Employee Benefit Plan (with 100 or more participants)

5500 Instructions

Sch. A (Form 5500)

Insurance Information

Sch. B (Form 5500)

Actuarial Information

Sch. B (Form 5500) Instructions

Sch. C (Form 5500)

Service Provider Information

Sch. P (Form 5500)

Annual Return of Fiduciary of Employee Benefit Trust

Sch. SSA (Form 5500)

Annual Registration Statement Identifying Separated Participants with Deferred Vested Benefits

5500-C/R

Return/Report of Employee Benefit Plan (with fewer than 100 participants)

5500-C/R Instructions

5500EZ

Annual Return of One-Participant (owners and their spouses) Pension Benefit Plan

5500EZ Instructions

5558

Application for Extension of Time to File Certain Employee Plan Returns

5754

Statement By Person(s) Receiving Gambling Winnings
See 1099 Instructions (1993)

5884

Jobs Credit

6198

At-Risk Limitations

6198 Instructions

6251 †

Alternative Minimum Tax—Individuals

6251 Instructions †

6252

Installment Sale Income

6252 Instructions

6781

Gains and Losses from Section 1256 Contracts and Straddles

7004

Application for Automatic Extension of Time To File Corporation Income Tax Return

8027

Employer's Annual Information Return of Tip Income and Allocated Tips

8027 Instructions

8082

Notice of Inconsistent Treatment or Amended Return (Administrative Adjustment Request (AAR))

8082 Instructions

8264

Application for Registration of Tax Shelter

8264 Instructions

8271

Investor Reporting of Tax Shelter Registration Number

8275

Disclosure Statement Under Section 6661

8275 Instructions

8275-R

Regulations Disclosure Statements

8283

Non-cash Charitable Contributions

8283 Instructions

8300

Report of Cash Payments Over \$10,000 Received in a Trade or Business

8308

Report of a Sale or Exchange of Certain Partnership Interests

8332

Release of Claim to Exemption for Child of Divorced or Separated Parents

8379

Injured Spouse Allocation

8453

U.S. Individual Income Tax Declaration for Electronic Filing

8582

Passive Activity Loss Limitations

8582 Instructions

8582-CR

Passive Activity Credit Limitations

8582-CR Instructions

8586

Low-Income Housing Credit

8594

Asset Acquisition Statement

8606

Nondeductible IRA Contributions, IRA Basis, and Nontaxable IRA Distributions

8609

Low-Income Housing Credit Allocation Certification

Sch. A (Form 8609)

Annual Statement

8615

Computation of Tax for Children Under Age 14 Who Have Investment Income of More Than \$1,000

8633

Electronic Filer Application to File 1993 Individual Income Tax Return Electronically

† Item also available in Pub. 776.

8716

Election To Have a Tax Year Other Than a Required Tax Year

8717

User Fee for Employee Plan Determination Letter Request

8736

Application for Automatic Extension of Time To File Return/U.S. Partnerships or for Certain Trusts

8800

Application for Additional Extension of Time To File Return for U.S. Partnerships or Certain Trusts

8801

Credit for Prior Year Minimum Tax

8803

Limit on Alternative Minimum Tax for Children Under Age 14

8809

Requests for Extension of Time To File Information Returns

8810

Corporate Passive Activity Loss and Credit Limitations

8810 Instructions**8814**

Parent's Election To Report Child's Interest and Dividends

8815

Exclusion of Interest From Series EE U.S. Savings Bonds Issued After 1989

8817

Allocation of Patronage and Nonpatronage Income and Deductions

8818

Redemption of College Savings Bonds, Optional Form To Record

8821

Tax Information Authorization

8822

Change of Address

8824

Like-Kind Exchanges

8824 Instructions**8825**

Rental Real Estate Income and Expenses of a Partnership or an S Corporation

9041

Application for Electronic/Magnetic Tape Filing of Tax Year 1992 Forms 1041, 1065, and 5500 C/R

9645

Installment Agreement Request

TD F 90-22.1 †

Report of Foreign Bank and Financial Accounts

Electronic Tax Filing Publications, Brochures & Posters**Publication 1336**

Electronic Tax Filing Questions & Answers

Publication 1337

Electronic Tax Filing

Publication 1432A

Electronic Tax Filing (Poster)

Publication 1545

Electronic Tax Filing Logo

Publication 1653

Electronic Magnetic Media Filing Form 1065

Publication 1654

Electronic Magnetic Media Filing Form 1041

Publication 1655

Electronic Magnetic Media Filing Form 5500-C

Publication 1673

1040PC—For Tax Professionals

Publication 1674

The Keys To A Quick Return

Publication 1675

1040PC—Guideline For Logo Use

Publication 1680

1040PC (Poster)

† Item also available in Pub. 776.

Instructions For Filling Out Form 3975

Address Information/New Applicant

Section A

Do not write in this space; complete Section B.

Section B

Check new applicant box.

Section C

Please provide your daytime office phone number to IRS. This will help us to get in touch with you if we have problems with your order.

Section D

Fill in the number of Tax Practitioners in your firm/company. If you are a sole practitioner, enter "1".

Section E

Complete **all appropriate fields**.

Section F

Check appropriate category that describes your principal occupation or business.

Section G

Check the appropriate box for the purpose of being on the practitioner mailing list for the 1992 filing season. If you check item 1 or 3, please complete order blank on page 10.

Section H

By checking this box, your name **will be** released as part of a mailing list.

Section I

Check this box if you share office space at the same address with another practitioner firm.

Section J

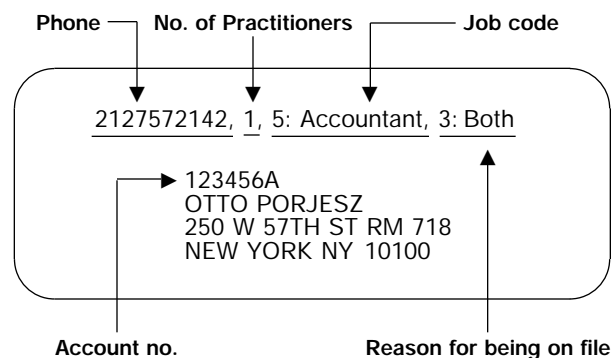
By checking this box, you will inform us if you are an electronic filer.

Signature requested.

Address Information/Reapplication

Section A

Attach your peel-off address label from front cover. Verify your name, address, telephone number, number of tax practitioners in firm, job code, and purpose for mailing list code. Do not make corrections to label; corrections should be made in the corresponding sections of Form 3975. If label is lost, check Section B as Reapplication, then complete Section E in its entirety.



Section B

Check the *Reapplication* box if all pre-printed data on address label is correct. Incorrect pre-printed data should be corrected in the corresponding section of Form 3975.

Section C thru Section G

Corrections to these sections are to be made only if incorrect information appears on mailing label. (Refer to instructions in Section A above.)

Section H

By checking this box, your name **will be** released as part of a mailing list.

Section I

Check this box only if you share office space at the same address with another practitioner firm.

Section J

By checking this box, you will inform us if you are an electronic filer.

Signature requested.

Delete (Removal From the Tax Practitioner Program)

Section A

Attach your peel-off address label from front cover.

Section B

Check *delete record* box.

Note: This removes your name from the Tax Practitioner Mailing List for receiving forms and newsletters.

Signature requested.

Tax Practitioner Annual Mailing List Application and Order Blank

► For Paperwork Reduction Notice,
see instructions in Publication 1045.

Section A



Attach peel-off label from front cover here.



Section B—Nature of Request (must be completed).

- 1 New application
- 2 Reapplication
- 3 Delete record

Section C—List daytime office phone number.

Office Telephone Number -

Section D—Number of Tax Practitioners in your firm.

Section E—Mailing address information for the months of **October through April**.

First name

Last name

Firm/Company

Firm/Company street address

City or Town

State or Province

ZIP code (left justified)

(Foreign Countries)

Section F—Job Code

- What is your principal occupation or business? (Check ONLY ONE.)
- 1 Association
 - 2 Attorney
 - 3 Banker
 - 4 CPA
 - 5 Accountant
 - 6 Enrolled agent
 - 7 Preparer of tax returns
 - 8 Electronic filer "only"
 - 9 Other: Please specify

Section G—Purpose for being on the Tax Practitioner Mailing List? (Check ONLY ONE.)

Complete order blank (page 10) if you checked Box 1 or 3.

- 1 To order information copies of tax forms only
- 2 To receive the practitioner newsletter only
- 3 Both

Section H—Check Yes if you want your name/address released to the public as part of a mailing list.

Section I—Check if you share office space at the same address with another practitioner firm? Yes

Section J—Check Yes, if you are an electronic filer.

Signature: _____

Title: _____

Section K—Tax Practitioner Order Blank (See pages 2-7 for Titles.)**Limit: 1 per firm/company.****(Items are listed in numerical order, reading from left to right.)**

| ID No. | Pub. | X | ID No. | Pub. | X | ID No. | Pub. | X | ID No. | Pub. | X |
|--------|------|---|--------|------|---|--------|------|---|--------|------|---|
| 001 | KITS | | 005 | 1 | | 006 | 15 | | 007 | 51 | |
| 008 | 225 | | 009 | 463 | | 010 | 501 | | 011 | 502 | |
| 012 | 503 | | 013 | 504 | | 014 | 505 | | 015 | 508 | |
| 016 | 509 | | 017 | 520 | | 018 | 521 | | 019 | 523 | |
| 020 | 524 | | 021 | 525 | | 022 | 526 | | 023 | 527 | |
| 024 | 529 | | 025 | 530 | | 026 | 531 | | 027 | 533 | |
| 028 | 534 | | 029 | 535 | | 030 | 537 | | 031 | 538 | |
| 032 | 541 | | 033 | 542 | | 034 | 544 | | 035 | 547 | |
| 036 | 550 | | 037 | 551 | | 038 | 552 | | 039 | 553 | |
| 040 | 554 | | 041 | 556 | | 042 | 559 | | 043 | 560 | |
| 044 | 561 | | 045 | 564 | | 046 | 570 | | 047 | 575 | |
| 048 | 583 | | 049 | 584 | | 050 | 587 | | 051 | 589 | |
| 052 | 590 | | 053 | 596 | | 054 | 776 | | 055 | 907 | |
| 056 | 908 | | 057 | 909 | | 058 | 910 | | 059 | 915 | |
| 060 | 917 | | 061 | 925 | | 062 | 929 | | 063 | 936 | |
| 064 | 937 | | 065 | 947 | | 066 | 1167 | | 067 | 1220 | |
| 068 | 1345 | | | | | | | | | | |

Section L—Request For Miscellaneous Products**Limit: 1 per practitioner in firm/company.**

| ID No. | ITEM | Quantity | ID No. | ITEM | Quantity | ID No. | ITEM | Quantity | |
|--------|---------|----------|--------|----------|----------|--------|--------|----------|--|
| 069 | Pub. 17 | | 070 | Pub. 334 | | 071 | Pkg. X | | |

Section M—1993 Information Return Forms**Unlimited: Please order number of forms, not number of sheets.**

| ID No. | Form | Quantity | ID No. | Form | Quantity | ID No. | Form | Quantity | ID No. | Form | Quantity |
|--------|----------|----------|--------|-----------|----------|--------|----------|----------|--------|-----------|----------|
| 073 | W-2 | | 074 | W-3 | | 075 | 1096 | | 076 | 1098 | |
| 077 | 1099-A | | 078 | 1099-B | | 079 | 1099-DIV | | 080 | 1099-G | |
| 081 | 1099-INT | | 082 | 1099-MISC | | 083 | 1099-OID | | 084 | 1099-PATR | |
| 085 | 1099-R | | 086 | 1099-S | | 087 | 5498 | | | | |

Section N—1993 Electronic Tax Filing Publications, Brochures & Posters

If you are an electronic filer, you may order these items.

Limited: 100 copies each publication. Over 100 contact District Office Electronic Filing Coordinator.

| ID No. | Pub. | Quantity | ID No. | Pub. | Quantity | ID No. | Pub. | Quantity | ID No. | Pub. | Quantity |
|--------|------|----------|--------|------|----------|--------|-------|----------|--------|------|----------|
| 088 | 1336 | | 089 | 1337 | | 090 | 1432A | | 091 | 1545 | |
| 092 | 1653 | | 093 | 1654 | | 094 | 1655 | | 095 | 1673 | |
| 096 | 1674 | | 097 | 1675 | | 098 | 1680 | | | | |

Instructions For Ordering Tax Practitioner Items

Ordering Information

Section K

Reproducible Kits.—Kits contain reproducible masters of tax forms provided through the program (pages 3-7). These masters are published in several releases as the forms become available. **Kits do not contain copies of instructions for forms. If instructions are needed, you must order Package X.** The kits are limited: 1 per firm/company. **To order**, place an X in the space provided.

Publications and Certain Revenue Procedure

Publications.—Publications are LIMITED to 1 per firm/company (except as noted below). **To order**, place an X in the box provided for each item you wish to order.

Section L

Publications 17 and 334.—Bulk requests for these items should be made by one individual from your firm/company. The quantity of these products is limited to 1 per practitioner in your firm/company. **To order**, simply enter the quantity in the space provided for these products.

Package X.—Package X bulk distribution from the contractor has been expanded to process your order more efficiently. If you are requesting more than 40 copies, please order in increments of 5, (i.e., 45, 60, 85, etc.). Package X will contain one copy of forms and one copy of instructions as listed on pages 3-7. Bulk requests for this product should be made by one individual from your firm/company. The quantity for this product is limited to 1 per practitioner in your firm/company. **To order**, simply enter the quantity in the space provided for this product.

Note: *Package X and Kits for tax year 1991 forms are not available.*

Section M

1992 Information Return Forms.—To order, simply enter the quantity next to the form you are ordering. Some of the forms listed are printed two or three on a sheet. Please order the number of forms, not the number of sheets.

If you need 1994 information return forms, request them on the order blank found in Publication 15 (Circular E).

Other Items.—Write-in orders will not be accepted on Form 3975. See instructions on **page 2** when requesting items not listed.

Section N

Electronic Tax Filing Publications, Brochures & Posters.—

To order, simply enter the quantity next to the publication you are ordering. Quantities are limited to 100 per publication. Orders over 100 should contact the District Office Electronic Filing Coordinator.

Where To Mail Your Form 3975

Connecticut, Delaware, District of Columbia, Florida, Georgia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, North Carolina, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia, as well as all foreign countries and U.S. possessions.

IRS—EADC
Attn: 3975 Order
P.O. Box 27322
Richmond, VA 23261

Alabama, Arkansas, Illinois, Indiana, Iowa, Kentucky, Louisiana, Michigan, Minnesota, Mississippi, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Tennessee, Texas, Wisconsin

IRS—CADC
Form 3975
P.O. Box 9909
Bloomington, IL
61702-9909

Alaska, Arizona, California, Colorado, Hawaii, Idaho, Kansas, Montana, New Mexico, Nevada, Oklahoma, Oregon, Utah, Washington, Wyoming

IRS—WADC
Attn: 3975 Order
Rancho Cordova, CA
95743-0001

Did You Remember To:

1. Attach your peel-off label to Section A?
2. Give us your current daytime phone number?
3. Make a copy of your order to keep for reference?
4. Complete order blank on Page 10?
5. Send your completed Form 3975 to the correct address shown above?

Address Changes

If your address changes after you submit your Form 3975, call the toll-free number (1-800-829-3676) and ask for the practitioner gate. Give the telephone assister your account number or old Zip Code so we can locate your account. The telephone assister will review the address in the file and correct if necessary.

If mail is returned, due to incorrect or old address, your name will be removed from the Tax Practitioner Program and Mailing List.