

General Instructions

Section references are to the Internal Revenue Code.

After April 20, 1983, any American employer (no longer limited to a domestic corporation) can enter into this agreement to cover U.S. resident aliens as well as U.S. citizens employed by a foreign affiliate. For this agreement, a foreign affiliate is any foreign entity (no longer limited to a foreign corporation) in which the American employer owns at least a 10% interest in the voting stock or profits. This interest must be owned directly or through one or more entities.

A domestic corporation having an agreement in effect that was entered into before April 21, 1983, can now elect to apply the post-April 20, 1983, rules to such agreements. See **Completing Form 2032** below.

Note: The United States has social security (totalization) agreements with several countries so that social security taxes are paid to only one country. These agreements may affect the withholding requirements resulting from filing Form 2032. See *Social Security and Medicare Taxes in Pub. 54, Tax Guide for U.S. Citizens and Resident Aliens Abroad.*

Purpose of form. An American employer should use this form to (a) enter into the agreement specified in section 3121(l) to extend coverage under Title II of the Social Security Act to U.S. citizens and resident aliens employed abroad by foreign affiliates, (b) amend a previous agreement, or (c) elect to apply the rules in effect after April 20, 1983, to agreements in effect on that date.

For this agreement, an American employer is an employer that is (a) the United States or any of its agencies, (b) an individual who is a resident of the United States, (c) a partnership if two-thirds or more of the partners are residents of the United States, (d) a trust if all the trustees are residents of the United States, or (e) a corporation organized under the laws of the United States or of any state.

Where To File

File three copies of this form with the Internal Revenue Service Center shown below for the state where the American employer's principal place of business is located. (An American employer already filing Form 941, Employer's Quarterly Federal Tax Return, should file Form 2032 with the Internal Revenue Service Center where the employer files Form 941.)

If your principal place of business is located in	Use the following Internal Revenue Service Center address
Florida, Georgia, South Carolina	Atlanta, GA 39901
New Jersey, New York (New York City and counties of Nassau, Rockland, Suffolk, and Westchester)	Holtsville, NY 00501
New York (all other counties), Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont	Andover, MA 05501
Illinois, Iowa, Minnesota, Missouri, Wisconsin	Kansas City, MO 64999
Delaware, District of Columbia, Maryland, Pennsylvania, Virginia	Philadelphia, PA 19255
Indiana, Kentucky, Michigan, Ohio, West Virginia	Cincinnati, OH 45999
Kansas, New Mexico, Oklahoma, Texas	Austin, TX 73301

Alaska, Arizona, California (counties of Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mendocino, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sonoma, Sutter, Tehama, Trinity, Yolo, and Yuba), Colorado, Idaho, Montana, Nebraska, Nevada, North Dakota, Oregon, South Dakota, Utah, Washington, Wyoming	Ogden, UT 84201
California (all other counties), Hawaii	Fresno, CA 93888
Alabama, Arkansas, Louisiana, Mississippi, North Carolina, Tennessee	Memphis, TN 37501

American employers in Guam, American Samoa, the Virgin Islands, or Puerto Rico should file this form with the U.S. Internal Revenue Service Center, Philadelphia, PA 19255.

Completing Form 2032

Complete Form 2032 in triplicate. Each copy of the form must be signed and dated by the individual authorized to enter into the agreement, amendment, or election. Attach to each form evidence showing the authority for the individual to sign the form. Corporations must include a certified copy of the minutes of the board of directors' meeting.

After the director of the Internal Revenue Service Center signs and dates the form, it constitutes the agreement, amendment, or election authorized by section 3121(l). The IRS will return one copy of Form 2032 to the American employer, send one copy to the Social Security Administration, and keep one copy with all related papers.

Original agreements. Check the box for an original (new) agreement. Also check the applicable box to designate when the agreement will take effect.

Amending agreements. You may amend an agreement at any time to extend coverage to any foreign affiliate not covered by an existing agreement. File Form 2032 in triplicate, and check the box on the form to signify an amendment. If you amend an agreement entered into on or before April 20, 1983, without making the election to apply the rules in effect after that date, the agreement and amendments will continue to be governed by the rules in effect before April 21, 1983.

Effective date. If you file an amendment to an agreement on Form 2032 to include foreign affiliates not previously covered, and if the service center director signs the amendment during the quarter for which the original agreement is first effective or during the first month following that quarter, the amendment will be effective as of the effective date of the original agreement. But if the amendment is signed by the service center director after the end of the 4th month for which the original agreement is in effect, the amendment will not be effective until the 1st day of the quarter following the one in which the service center director signed the amendment.

Election to apply post-April 20, 1983, rules. A domestic corporation having an agreement in effect that was entered into before April 21, 1983 (old agreement), may elect to have the rules in effect after April 20, 1983, apply to the old agreement. File Form 2032 in triplicate, and check the box that applies.

If you make this election, it will be effective for all foreign entities covered by the agreement. By making the election, U.S. resident alien employees as well as U.S. citizen employees will be covered by the agreement.

To extend coverage to any foreign entity not covered by an agreement, indicate the name and address of the foreign entity on the form in the space provided and check the box for the election and the box for the amended agreement.

Effective date. Generally, the election will be effective on the day following the quarter in which the election is signed by the service center director.

No Termination of Agreement

Once you enter into an agreement, it cannot be terminated. This provision applies to agreements in effect on or after June 15, 1989, for which no notice of termination was in effect on that date.

Privacy Act and Paperwork Reduction Act Notice

We ask for the information on this form to carry out the Internal Revenue laws of the United States. We need it to figure and collect the right amount of tax. Section 6109 requires you to provide your taxpayer identification number (SSN or EIN). Section 3121 of the Internal Revenue Code allows employees of foreign affiliates to be covered under social security. Routine uses of this information include giving it to the Social Security Administration for use in calculating social security benefits, the Department of Justice for civil and criminal litigation, and cities, states and the District of Columbia for use in administering their tax laws. We may also give the information to foreign countries under tax treaties. If you want this coverage, you are required to give us this information. If you fail to provide this information in a timely manner, or you provide incorrect or fraudulent information, you may be denied this coverage and you may be liable for penalties and interest.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is: **Recordkeeping** 2 hr., 9 min.; **Learning about the law or the form** 24 min.; **Preparing and sending the form to the IRS** 27 min. If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Tax Forms Committee, Western Area Distribution Center, Rancho Cordova, CA 95743-0001. **DO NOT** send the form to this address. Instead, see **Where To File** above.

