



The
Easiest Way
to Pay Your
Federal
Taxes

for Individual Taxpayers



Welcome to the Electronic Federal Tax Payment System—EFTPS

EFTPS is a system provided free by the U.S. Department of the Treasury that enables taxpayers to make their federal tax payments electronically 24 hours a day, 7 days a week through the Internet or by phone.

YOU'RE IN CONTROL

With EFTPS, you have two payment methods that are interchangeable:

EFTPS-OnLine



EFTPS-Phone



You can decide to use either of these methods to pay your personal or business federal taxes, 24 hours a day, 7 days a week. Nothing special to learn; whichever method you use you will be prompted for the information required to make a payment.

Because you enter all the information online or by phone, you can check the accuracy of the information you report. Plus, you'll have a record of each payment with an EFT (Electronic Funds Transfer) Acknowledgement Number.

No one has access to your account except you. The combination of your Social Security Number (SSN) and a Personal Identification Number (PIN) gives you the security you need. And with EFTPS-OnLine, you have the added security of an Internet Password.

PAY ANYTIME DAY OR NIGHT...

from your office, your home, even if you're on vacation. And if you want to check the status of any payment you've made in the last 16 months, simply go to EFTPS-OnLine:

www.eftps.gov

PAY IN ADVANCE... with the payment scheduling feature of EFTPS, you can schedule payments up to 365 days in advance. If you are on vacation or busy, schedule your payments and on the selected dates your payments will be made...without worry—conveniently and on time. This is especially useful for 1040ES estimated tax payments that are due quarterly.

Want to Cancel a Payment?

You can simply and easily cancel a payment by phone or online, up to two calendar days in advance of the scheduled payment date.

Enroll Today!

Join the Millions of taxpayers already enrolled in EFTPS to save time and money.

To enroll online, visit our
web site at www.eftps.gov

To receive an
Enrollment Form,
call 1-800-316-6541
or 1-800-945-8400.

Once you enroll, you will receive a Confirmation Package and Personal Identification Number (PIN), and instructions on obtaining your Internet Password—then you will be ready to begin using EFTPS.

Here's **How it Works**

1. At least one calendar day prior to your tax due date, before 8:00 pm ET, you access EFTPS online or by phone. The system will prompt you for the necessary information to complete your tax payment.

2. The system processes the information reported and when accepted, you receive an immediate EFT Acknowledgement Number that you should keep for your records.

3. Once your tax payment is accepted, EFTPS will initiate a debit transaction against your designated bank account on the date you indicated when you made your tax payment.

4. The funds will be transferred to the Treasury's account and the tax data will be reported to the IRS to update your tax records. The IRS does not have access to your bank account information.



Frequently asked Questions

WHAT IS EFTPS?

EFTPS is the Electronic Federal Tax Payment System provided free by the U.S. Department of the Treasury's Internal Revenue Service (IRS) and Financial Management Service (FMS). The system enables taxpayers to pay their federal taxes electronically using the Internet or phone. It's convenient, secure, and timesaving.

WHO CAN USE EFTPS?

Any individual or business taxpayer can use EFTPS.

HOW DOES EFTPS WORK?

You make your tax payment at least one calendar day prior to the tax due date. Based on your tax payment instructions, EFTPS initiates a debit against your bank account, sends the money to Treasury and updates your records with the IRS.

IS THERE A COST TO USE EFTPS?

No. EFTPS does not charge taxpayers for its services. However, please check with your financial institution about any fees they may charge.

WHAT ARE THE BENEFITS OF USING EFTPS?

EFTPS offers you many benefits over paying by check:

- ▶ **it's fast...** you can make a tax payment in minutes
- ▶ **it's accurate...** because there are verification steps along the way, you are able to check and review your information before it is sent
- ▶ **it's convenient...** EFTPS is available to you by Internet or phone—24 hours a day, 7 days a week
- ▶ **it's easy to use...** it's a step-by-step process that tells you what information you need to make any federal tax payment

WHO CONTROLS MAKING THE TAX PAYMENTS?

You do. It's your responsibility to initiate the tax payment. It will not occur unless you instruct EFTPS.

DOES MONEY MOVE OVER THE INTERNET OR BY PHONE?

No, only information moves through EFTPS. The exchange of funds still occurs within your financial institution.

WHAT TYPES OF TAXES CAN BE PAID THROUGH EFTPS?

Individual taxpayers can make any Form 1040 payment as well as other federal tax form payments through EFTPS.

Questions *continued*

YOUR RESPONSIBILITIES

For EFTPS payments, you are responsible for...

- 1.** Submitting your tax payment to EFTPS before 8:00 pm ET at least one calendar day prior to tax due date;
- 2.** Recording the EFT Acknowledgment Number you receive;
- 3.** Making sure your account contains the funds to cover your tax payment.

You will not be subject to a penalty if you initiated your direct payment to EFTPS timely, and have funds in your account to cover the payment when it settles. EFT Acknowledgment Numbers will verify timely initiation of your payment.

Call us, we'll be happy to answer any questions.

**Call an EFTPS Customer Service Representative at
1-800-316-6541
or 1-800-945-8400.**



IRS

Department of the Treasury
Internal Revenue Service

www.irs.gov

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