

Federal Law Enforcement Training Center  
and the Internal Revenue Service  
Department of the Treasury  
United States of America

# Seized Computer Recovery Specialist (SCRS) Training

**for Foreign Tax Enforcement Officials**

*Offered by:*

Office of Overseas Operations and  
Tax Administration Advisory Services  
**Internal Revenue Service**

and the

Financial Fraud Institute  
Federal Law Enforcement Training Center  
**United States Department of the Treasury**

**May 13 – 25, 2001**

At the Federal Law Enforcement  
Training Center (FLETC)  
Glynco, GA

*Important Notice:*

*Participants must be fluent in English. A copy of this brochure should be given to each nominee. More detailed instructions will be sent to participants at a later date.*

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# Seized Computer Recovery Specialist (SCRS) Training

## Seminar Overview

This ten-day program is an advanced computer class for computer analysts and investigators involved in conducting investigations involving computers and computer media.

## Objectives

After completing the SCRS course, you will be able to:

- Conduct a computer search, seizure and analysis
- Search for files within the logical and physical disk
- Validate data used as evidence
- Image and restore the hard disk
- Complete practical exercises imaging and analyzing Windows 95/98, FAT 16 and 32 systems, and Windows NT
- Conduct diskette analysis
- Execute a search warrant

## Who Should Attend and Eligibility Requirements

Auditors and investigators responsible for conducting financial investigations.

The minimum requirements are as follows:

- Have attended the International Computer Evidence Analysis Training (ICEAT) course or a similar training program
- Have auditor or investigator experience
- Be fluent in English with minimum scores as follows:

ALIGU (both listening and reading)	80
British Council	Acceptable Level
TOEFL	525
- Be in good physical condition in order to utilize the Federal Law Enforcement Training Center (FLETC) facilities
- Have health/accident insurance applicable in the United States for the duration of the course (short-term medical insurance is available in the United States for approximately US \$100 per month)

## Session

There is one session scheduled for the year 2001:

***For Session Dates . . .***  
May 13 – 25, 2001

***The Nominations Are Due . . .***  
March 30, 2001

## Session Location

The course will be conducted at the Federal Law Enforcement Training Center (FLETC) in Glynco, Georgia.

## Methodology

The course uses experiential methods concentrating on:

- Practical exercises

## Materials

Students are provided with manuals, reference materials, case studies and software to use in the classroom and take home for future reference.

## Participant Evaluation

A written evaluation is prepared for the sponsoring agency.

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## About Our Instructors

The instructors are criminal investigators drawn from the Financial Fraud Institute, Internal Revenue Service and other federal agencies.

## Session Fee

Participant should bring a check for:

*IRS Training Fee* — US \$6,500

**Made payable to the Internal Revenue Service**

Fee includes: meals, housing, materials, administrative costs, award luncheon, and opening reception.

## Financial Data

Participants should bring a check or traveler checks to pay for the course. **Checks should be made payable to Internal Revenue Service.** The costs are based on participants staying at a local hotel. If housing becomes available at the training facility, the fees will be reduced.

The fees may be paid by the participant, or a sponsoring agency or an international organization such as the United Nations or the United States Agency for International Development (USAID).

## Nomination Procedures

Submit your nomination or inquiries to:

Internal Revenue Service

Office of Overseas Operations and Tax Administration Advisory Services

LM:IN:OO:TAAS

950 L'Enfant Plaza South, SW

Washington, DC 20024

Phone: 202-874-1350

FAX: 202-874-1838

E-mail: TAAS@irs.gov

Or see the IRS website for more information:

[www.irs.gov/tax\\_edu/taas/index.html](http://www.irs.gov/tax_edu/taas/index.html)

## Nomination Information

All nominations must include the following information:

- Date/location when they attended the ICEAT course
- Contact person, including e-mail, phone and fax numbers
- Participant's name
- Present job title
- Date of birth
- Gender
- Passport number
- Participant's e-mail, phone and fax numbers, home and work addresses
- Description of duties and responsibilities
- Former work experience
- Educational background
- Extent of out-of-country travel
- Copies of ALIGU, TOEFL or British Council competency scores (see eligibility requirements)
- Smoking/non-smoking preference

## In-Country Option

This program can be modified and conducted in your country if there are a sufficient number of participants. This would allow more people to be trained at a lower overall cost.

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Department of the Treasury  
Internal Revenue Service

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**Internal Revenue Service**  
*Office of Overseas Operations  
and Tax Administration  
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